



Town of Happy Valley-Goose Bay

Heart of Labrador Business Awards

Small Businesses (fewer than 100 employees) are invited to participate in the 2020 *Heart of Labrador Business Awards*. We invite all business owners, employees, and community members to nominate their selections for the following award categories (criteria included):

- Outstanding Home-Based Business
 - Awarded to a business where the principal business activities take place within a place of residence. The resident of the dwelling is the principle operator of the business.
- Outstanding Contribution to the Community
 - Awarded to a Small Business (employer or employee) in recognition of their significant contributions to their community, through giving their time and talents. Their dedication is reflected in the day-to-day operations of the business/time at work, as well as any volunteer and outreach work done on behalf of the company.
- Outstanding Quality of Service
 - Awarded to a Small Business (employer or employee) in recognition of having gone above and beyond to provide the best customer service and/or work environment. The successful nominee will have demonstrated consistency in their commitment to their workplace and customers.
- Outstanding Commitment to the Environment
 - Awarded to a Small Business (employer or employee) for their consistent efforts to protect and uphold environmental best practices.

Eligibility

- Awards are for Small Businesses, owners, and employees only. A small business is defined as having fewer than 100 employees. Awards are not intended for non-profit organizations.
- Application forms for nomination must be completed and submitted by the deadline date
- Self nominations are accepted
- Must be a registered business with the Town

Dates

- Nominations open on September 23rd, 2020
- Nominations close on October 16th, 2020 at 4 pm
- Award presentation October 23rd, 2020 during the virtual 2020 Small Business Week

Submission of Nominations

Nominations must be received at the Town Hall by **no later than 4 pm on October 16th, 2020** to be considered. Send nominations via mail (or hand deliver) to:

Heart of Labrador Business Awards
212 Hamilton River Road
P.O. Box 40, Stn B
Happy Valley-Goose Bay, NL
A0P 1E0

By email to: cd@townhvgb.com

By fax to: 709-896-9454



Town of Happy Valley-Goose Bay

Heart of Labrador Business Awards Nomination Form

Name of Company/Employer/Employee: _____

Company Address: _____

Town: Happy Valley-Goose Bay

Postal Code: _____

Telephone: _____

Fax: _____

Email: _____

Website/Social Media: _____

Number of Employees: _____

What category is this company/employer/employee being nominated for? (limit one category per application)

- Outstanding Home-Based Business
- Outstanding Contribution to the Community
- Outstanding Quality of Service
- Outstanding Commitment to the Environment

Tell us why you are nominating this Company/Employer/Employee. (Approximately 500 words)

Please attach submission to your nomination application (either printed or PDF if submitting electronically)

Nominated by (print name)*: _____

Contact Information**: _____

*Nominee(s) information may be kept confidential if so requested but must be listed on the submission for evaluation purposes.

**Nominations on behalf of a group or organization are also welcome

Dated: September 23rd, 2020